

City Of Torrington

Torrington Parks and Recreation
153 South Main Street
Torrington, CT 06790



Tel: (860) 489-2274
Fax: (860) 489-2588
www.torringtonct.org

Coe Memorial Park Committee Meeting Motion Form

Meeting Date:	June 19, 2013	Chairperson:	Susan Coe Holbrook
Meeting Location:	Coe Civic Center	Recorder:	Margaret Keywan
Meeting – Start Time:	5:04 p.m.	Meeting – End Time:	
<i>*Please attach Meeting Agenda for reference.</i>			

Meeting Attendance:	
Susan Coe Holbrook	Lori Chiron
Mary Zbell	Marc Trivella
Margaret Keywan	Dr. Isadore Temkin
Mark McEachern	
	Absent:
Also Attending: Frank Pennington, Nancy Holbrook	
Edwin Adell	

Motion:	2nd By:	# In Favor	# Opposed	# Abstain	Action - Commission Response
1. Motion By – Mary Zbell to approve the minutes of the May 15, 2013 CMPC meeting Minutes	Lori Chiron	7	0	0	Motion Approved.
2. Motion By: A Motion was made by Lorie Chiron to have maintenance of Coe Memorial Park outsourced. Park & Recreation asks for a clarification. The reason for this motion was that the Park & Recreation Department has many responsibilities including the new unwanted portion of the South Main street walkway to care for. At present sidewalks are not blown clear of grass clippings after mowing. During a storm this winter the steps of the Civic Center were snowbound for a week after the storm. Therefore, the Coe Memorial Park Committee voted unanimously in May to lessen the burden on the employees. This would be a benefit to the Committee and the Commission if these responsibilities were given to an outside vendor. The Motion remains in place.	Margaret Keywan	7	0	0	The Parks and Recreation staff will continue to complete maintenance tasks as currently assigned.
3. Motion By – Lori Chiron to obtain an estimate for the cost to repair the present floor polisher/scrubber This motion tabled to next meeting	Marc Trivella	7	0	0	No action needed. On a related note, a motion was made to approve the \$400 payment for a floor machine from the Board of

.....Explore the possibilities

					Education, however the Parks and Recreation Commission was very concerned with the way this was handled and the fact that proper protocol procedures were not followed in the procurement of the machine.
<p>4. Permanent Motion By: by Margaret Keywan, that the amount of \$11,680.87 is to be reimbursed. Unless otherwise agreed upon or reformulated, this matter shall be resolved by the Probate Court. Until such time this Motion shall be repeated monthly.</p> <p>Discussion included possibly requesting a meeting with Corporation Council and Trustee to discuss this matter and the table matter.</p>	Lori Chiron	7	0	0	<p>The Parks and Recreation Commission continues to support the decision to reimburse funds into the trust over five fiscal years including the current one, in order to compensate for electric charges that were processed under the wrong account.</p> <p><i><u>The Parks and Recreation Department transferred \$2,690.73 from the FY 12/13 Parks budget to the Coe Account.</u></i> The Parks and Recreation Department plans to budget \$7,202.08 from the Parks Budget over the next 4 years to pay the balance in full. The amount to be reimbursed each year will be \$1,800.52 for FY 13/14 (current budget), FY 14/15, FY 15/16, and FY 16/17.</p>
<p>5. A Permanent Motion by Margaret Keywan for the reimbursement for 11 Mity-Lite tables entrusted to the Parks & Recreation Department be returned to the Trust or the financial equivalent of same be reimbursed to the Trust. This shall be a permanent motion until such time as the Park & Recreation commission resolves this issue or the Probate Court renders a decision</p>	Mary Zbell	7	0	0	As previously stated, funds to purchase additional tables are not available in the Parks and Recreation Department Budget.
<p>6. Motion By – Margaret Keywan to adjourn the meeting at 6:15 p.m.</p>	Marc Trivella	7	0	0	Motioned Approved.

Due to the increased demand of volunteer time and lack of it, this will be the last Motion form submitted by the Coe Memorial Park Committee.

.....Explore the possibilities